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SANWC/BPST/01

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**Commandant Botswana Defence Command and Staff College
Commandant Zambian Defence Services Command and Staff College**

CALLING NOTICE FOR THE COMBINED JOINT AFRICAN EXERCISE (CJAX) 2010 WORKING GROUP 19-22 JULY 2010

Reference;

A. Minutes of the Combined Joint African Exercise (CJAX) 2010 Working Group 8-10 Mar 2010.

1. **Situation.** On behalf of Brigadier General S D Mashobane, Commandant South African National War College (SANWC), I would like to invite you to send delegates to attend the CJAX 2010 Working Group to be held at the Peace Mission Training Centre (PMTTC) in Pretoria from 19-22 July 2010.

2. **Agenda.** As agreed at Reference A, the Working Group will comprise 2 main parts:

a. Firstly it will comprise an Integrated Mission Planning Process (IMPP) Train the Trainer (T3) Seminar. This will involve experts from the UN DPKO (New York) and the AU PSOD (Addis Ababa) training the College Directing Staffs (DS) in the current and emerging UN and AU PSO doctrine.

b. Secondly, it will be the final Coordination Conference prior to CJAX 2010. This will include a backbrief by each College on their administrative arrangements to ensure all aspects are in place, as well as a detailed run through and explanation of the exercise scheme of manoeuvre.

c. Additional to the 2 main parts, the Working Group will provide an opportunity for SANWC to explain the methodology behind their SANWC Military Operations Other Than War (MOOTW) Module, the content of which is being shared with the other SADC Command and Staff Colleges as a start point in establishing best practice for this critical part of Officers' education¹.

d. A draft agenda is at Annex A. Visiting delegates are requested to confirm that they are content with this.

¹ N.B. SANWC will be unable to meet the 1 July 2010 deadline for the distribution of the MOOTW package, as agreed at Reference A. Instead the package will be handed over (soft and hard copy) at this Working Group.

3. **Working Group Attendees.** Attendees will include delegates from all CJAX 2010 participating Command and Staff Colleges, the British Peace Support Team and any other SADC nation which wishes to send observers². Invitations to attend part or all of the T3 Seminar have been sent to a variety of International Organisations (IOs) and Non-Governmental Organisations (NGOs). A list of attendees agreed through informal correspondence, following previous Working Groups is at Annex B. All delegates should confirm attendance to Lt Col Murray 083 456 2081 so1.sanwc@bpstsa.co.za.

4. **Administration and Movement for the CJAX Working Group.**

a. **Movement.**

i. International Transport. Civilian Air transport will be provided for the 2 delegates from Zambia. The 7 delegates from Botswana will self drive. Observers from other SADC nations will make their own travel arrangements. Travel details are at Annex B. It is imperative that delegates check these travel details and confirm that they are correct and in particular that the names on the list match those on passports.

ii. In-country Transport. Transport will be provided for all International Delegates within S Africa, to / from the Airport and to / from the conference facility, less the Botswana delegation who will be able to self drive.

iii. Visa Requirements. To gain admission to South Africa, it is necessary to be in possession of a valid passport and visa if the person concerned is a citizen of countries in respect of which visa control is applicable. Should you require a visa to enter South Africa, we encourage you to submit your application to the nearest diplomatic or consular representative. Please note that all visa costs are for the responsibility of the applicants. Persons subject to visa control who arrive in South Africa without visas will unfortunately not be permitted to enter the country, and therefore subsequently also not attend the Working Group.

b. **Working Group Venue.** The Working Group will take place at the Conflict Simulation Centre, Peace Mission Training Centre, SA Army College, Thaba Tshwane, Pretoria. Refreshments and lunch will be provided on all days.

c. **Accommodation.** No SANDF Officers' Mess accommodation is available. Suitable B&B accommodation for the international delegates will be organised.

d. **Medical.** Delegates are responsible for their own medical needs throughout the Working group.

i. Yellow Fever. The international Health Regulations Act, No. 28 of 1974 stipulates that a valid Yellow Fever Certificate is required of all persons over one year of age travelling from the yellow fever belt of Africa or South America. Therefore, immunisation for yellow fever is an entry requirement, and visas will not be issued if this requirement is not met or entry into South Africa may be denied. It is possible to obtain a Yellow Fever vaccination at Oliver Tambo International Airport for a fee of approximately USD 75.00. Please consult with your doctor if you fall within the yellow fever belt and require immunization.

ii. Insurance. Delegates are encouraged to take out medical and travel insurance for the duration of the Working Group, taking into account pre-existing conditions or incidences while travelling or attending the Working Group. Neither

² Observers will self fund their attendance at the Working Group. SANWC will issue a separate note of invitation to these Defence Forces.

BPST(SA) or SANWC will cover medical insurance or medical costs incurred during travel to/ from or while attending the Working Group or incurred from pre-existing conditions.

e. **Dress.** Dress for the Working Group is Military Office Dress.

f. **Working Group Dinner.** There will be a Working Group dinner on the night of Wed 21 July 2010. Dress will be smart casual (shirt / trouser or equivalent). All food costs will be covered by BPST, the cost of drinks will be an individual responsibility.

g. **Financial Arrangements.** The CJAX working group is sponsored by the British Peace Support Team (South Africa). All Working Group transport, accommodation, subsistence and agreed administrative costs associated with attendees from participating Colleges will be met by BPST(SA). Where meals are not provided International delegates will be issued with a modest subsistence allowance to allow purchase of their own meals. Any additional delegates who come as observers will have to pay for their own transport, accommodation and subsistence.

h. **Administrative arrangements for Ex UHURU.** Delegates are requested to check and amend the nominal role and flight arrangements at Annex C, so that flight arrangements for Ex UHURU can be made in advance of the Working Group. The amended Annex C must include the Service of each participant (Column 3) and the full name as per the passport (Column 1). Returns should be with Lt Col Murray by Fri 4 June.

5. **Summary.** The 3 parts of this seminar will set the conditions for the success of CJAX 2010. The IMPP T3 seminar, run by experts from UN DPKO (New York) and the AU PSOD (Addis Ababa), will provide an up to date resource pack for teaching current and emerging PSO doctrine to SADC Colleges. The explanation and handover of the SANWC MOOTW module will provide a common start point for all SADC colleges to establish the best practice with regard to MOOTW and PSO teaching at this level. The CJAX Final Coordination conference will ensure that all preparations are in place for a successful exercise.

I very much look forward to meeting your delegates again. The hard work of previous Working Groups has set the whole CJAX project up for success, and I am entirely confident that this final Working Group before Ex UHURU will see us deliver this pilot project to the ACoC with considerable style.

Alex Murray

A B MURRAY
Lieutenant Colonel Royal Marines (UK)
for Cmdt

Annexes

- A. DRAFT Agenda and Programme for the Working Group 19-22 July 2010.
- B. Provisional CJAX Jul 2010 Working Group Attendee list and travel details.
- C. Provisional CJAX Ex UHURU travelling delegation nominal role and flight arrangements.